### **COOKIES POLICY**

### **BB-NCIPD EAD**

This Cookie Policy explains the types of technologies we use on our website, what they do and your choices about their use.

#### Personal Data Administrator and contact details:

BB-NCIPD EAD, UIC 207939249

Country: Bulgaria

Registered office and management address: 1504 Sofia, 26 Yanko Sakazov Blvd.

Telephone: +3592 9446999

Fax: +3592 9443455 E-mail: gdpr@bulbio.com

Internet address: http://www.bulbio.com/

### **Data Protection Officer contact details:**

Our Data Protection Officer can be contacted at:

Maria Georgieva Nestorova

E-mail: gdpr@bulbio.com; maria.nestorova@suis.bg

Telephone: +359 882 727 270

### What are cookies

Cookies are small pieces of data that are sent to your browser from a web server and stored on your device so that the website can recognize your device. There are two types of cookies according to their duration - persistent and temporary or "session" cookies. Persistent cookies are stored as a file on your device for a long period of time. Session cookies are temporarily placed on your device when you visit our website, but disappear when you close the page, meaning they are not permanently stored on your device. Most organizations use cookies on their websites to improve usability. Cookies also make your use of websites safer and faster by remembering your preferences (for example your registration data and language) by sending the information they store back to the original website (first-party cookie) or to another website that has set them (third-party cookie). Cookies cannot damage your files or increase the risk of malicious code on your device.

# What types of cookies our website uses

We use "cookies" to analyze the flow of information, to personalize the website's services and to optimize the website's operation, so that its use is as convenient as possible for you and you can quickly reach the information you are interested in.

As with most other websites, we also automatically collect certain information that we store in log files. This information may include Internet Protocol addresses (IP addresses), type of browser used, Internet Service Provider (ISP), reference and final pages, operating system, date and time, data volumes transferred and click data.

Some cookies are stored on your device until you delete them. They enable us to automatically recognize your browser the next time you visit our website. For example, we use temporary cookies to optimize usability, which are stored on your device for a specific period of time. Thus, if you visit our website again to use our services, it will automatically recognize that you have already visited us and the data you have entered, as well as the settings you have set, will be automatically recognized so that you do not have to repeat them. In this way, the use of cookies serves to make the use of our website more pleasant for you.

# The cookies used by our website are:

Necessary cookies

These cookies are strictly necessary for the website to perform its functions. These cookies are usually installed in response to your actions that constitute a request for services. We use these cookies to authenticate our users when they use the website, so that we can provide our services, that we can fulfill our terms of use on the website and maintain the security of our services.

## How long are cookies stored and how are they deleted?

All cookies used on our website are deleted automatically after a certain period of time. This period varies up to 6 (six) months according to the purpose of the particular "cookie".

The data processed by the necessary cookies are used for the stated purposes of guaranteeing our legal interests according to Article 6, Paragraph 1, sentence 1, letter "f" of the General Data Protection Regulation (GDPR), such as the correct functioning of the website.

It is important to know that the data stored by the "cookies" that our website uses never show personal information from which an individual can be identified. Additional personal information is required for identification, which we do not collect.

Information about data stored by cookies may be shared with competent government authorities if we are required to fulfill a legal obligation, protect our rights or property, or ensure the safety of our users or others.

Most browsers automatically accept cookies. However, you can configure your browser so that:

- not to store any cookies on your device or
- always show you a notification before placing a new cookie.

If you set your browser to notify you whenever your device receives a cookie, you will have the option to accept or decline a cookie. In both cases, please note that disabling or rejecting cookies will prevent part of our website from functioning properly and may limit the quality of its use, but this will not stop it from functioning.

The management of cookie settings is different for different browsers. It is described in the "Help" menu of each browser, where the way to change cookie settings is explained. If you want to find out how to do this, visit http://www.aboutcookies.org

This policy is reviewed and updated periodically. Its current version is published on the Internet site <a href="https://www.bulbio.com/">https://www.bulbio.com/</a>

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Dr. Roumen Kofinov Executive Director